

MINUTES of the regular meeting of the Board of Education of Community Unit School District No. 9 held in the Board Conference Room at the Board of Education Administrative Offices, 1947 Adams Street, Granite City, Illinois, on October 27, 2009 at 7:00 p.m.

MEMBERS PRESENT: WALT WHITAKER, BEVERLEY SCROGGINS, JERRY McKECHAN, JEFF PARKER, JOHN PARKER, AND RON DILLARD.

EMPLOYEES PRESENT: HARRY BRIGGS, PH.D., DENISE ALBRECHT, PAUL BOWLER, DR. DENNIS BURNETT, PAM COOK, BRAD EAVENSON, JIM GREENWALD, GLORIA HARRISON, PAULA HUBBARD, DEBRA KIBORT, PAULA KWIATKOSKI, NANCY LEVAULT, LINDA LOGAN, TERESA MEADOR, TIM MORAN, KRISTEN NOVACICH, JIM PARKER, TOM SCHOOLEY, LORI SILVA, RON STERN, ZACK SUHRE, RICK TALLEY, AND BARBARA BILBREY.

OTHERS PRESENT: TERRY COOK, GINGER HENSON HARRISON, LARRY HART, RUTH LATHROP, STEVE LATHROP, MARTINE MILLER, CYBIL PARIS, REV. TIM PATE, AND PHYLLIS YBARRA.

1. The meeting was called to order at 7:00 p.m. by President Pro Tem, Walt Whitaker. Roll was called. All members, with the exception of Ralph Burnett, were present and a quorum was declared. President Pro Tem Whitaker asked those present to stand for the reciting of the *Pledge of Allegiance* followed by the *Invocation*. He stated that citizens or parents with children in attendance, who did not wish to participate in the *Invocation*, could wait outside the Board Conference Room until after the Board moved to Item IV, *Public Comment*. Rev. Tim Pate of Nameoki United Methodist Church offered the Invocation.

2. **PUBLIC COMMENT** – There were no public comments.
RECOGNITION OF “THOSE WHO EXCEL” WINNERS – “Certificates of Award” were presented to the following individuals for their achievement as winners in the Illinois State Board of Education’s *Those Who Excel* Program competition:

- Ruth Lathrop – “Educational Service Personnel”
- Pam Cook – “Student Support Personnel”
- Theresa Meador – “Classroom Teacher”
- Granite City Park District – “Team”
- Jerry McKechan – “Community Volunteer”
- Harry Briggs – “Administrator”

Ron Stern, Park District Commissioner and Director of Secondary Education, accepted the award on behalf of the Granite City Park District.

3. **MINUTES** (93 & a-e) Motion by Member McKechan, seconded by Member Scroggins, to approve the minutes of the regular meeting of the Board of Education held on October 13, 2009 as presented on 93 & a-e. Members voting—Whitaker, “aye”; Scroggins, “aye”; McKechan, “aye”; Jeff Parker, “aye”; John Parker, “aye”; and Dillard, “aye”; motion carried. Absent Member Burnett.

4. **CONSENT AGENDA** (94-97) Member McKechan asked the administration for clarification of two expenditures listed on the bill list on 95y--Kristen Hamilton for \$750.00 and Carolyn Yates for \$350.00—and asked if this was a one-time expense. Director of Finance, Dr. Dennis Burnett, stated that these two items are “blanket” purchase orders for additional help that may be needed during this school year. Motion by Member Jeff Parker, seconded by Member Scroggins, upon the recommendation of the administration, to approve the items listed on the *Consent Agenda* as follows:

TREASURER’S REPORT/SEPTEMBER 2009 (94) To accept the Treasurer’s Report for September 2009 as presented on 94 and file for audit.

BILL LIST (95 & a-af) To approve the bill list on 95 & a-af and authorize the payment of all items.

PIANO SERVICE (96) To award the bid for Piano Service as marked in the tabulation on 96 to Gruver Piano Service on the basis of low bid to specifications at a cost of \$65.00 per piano.

REQUESTS FROM VARIOUS ORGANIZATIONS (97) To approve Requests “a” through “d” as outlined on 97.

FY 2010 SCHOOL LIBRARY PROGRAM GRANT APPLICATION (97) To approve the FY 2010 School Library Program Grant application from the Illinois State Library as outlined on 97 and authorize the necessary signature.

Members voting—Scroggins, “aye”; McKechan, “aye”; Jeff Parker, “aye”; John Parker, “aye”; Dillard, “aye”; and Whitaker, “aye”; motion carried. Absent Member Burnett.

5. **RETIREMENT** (98) Motion by Member Jeff Parker, seconded by Member Dillard, upon the recommendation of the administration, to accept the following retirement:

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Elizabeth Nicol	Vocal Music/Worthen	Retirement	Conclusion of 2012-2013

Members voting—McKechan, “aye”; Jeff Parker, “aye”; John Parker, “aye”; Dillard, “aye”; Whitaker, “aye”; and Scroggins, “aye”; motion carried. Absent Member Burnett.

6. **EXTRA-CURRICULAR RESIGNATION** (98) Motion by Member Jeff Parker, seconded by Member McKechan, upon the recommendation of the administration, to accept the following extra-curricular resignation effective immediately:

<u>Name</u>	<u>Position</u>
Jay Robertson	Assistant Boys’ Basketball Coach/Grigsby Middle School

Members voting—Jeff Parker, “aye”; John Parker, “aye”; Dillard, “aye”; Whitaker, “aye”; Scroggins, “aye”; and McKechan, “aye”; motion carried. Absent Member Burnett.

7. **EXTRA-CURRICULAR APPOINTMENTS** (98a) Motion by Member Jeff Parker, seconded by Member Scroggins, upon the recommendation of the administration, to approve the following extra-curricular appointments for the 2009-2010 school year:

<u>Name</u>	<u>Position</u>
David Trower	Robotics Sponsor/High School
Bruce Frank	Assistant Boys' Basketball Coach/Grigsby

Members voting—John Parker, “aye”; Dillard, “aye”; Whitaker, “aye”; Scroggins, “aye”; McKechan, “aye”; and Jeff Parker, “aye”; motion carried. Absent Member Burnett.

8. **VOLUNTEER** (98a) Motion by Member John Parker, seconded by Member Jeff Parker, upon the recommendation of the administration, to approve the following volunteer for the 2009-2010 school year:

<u>Name</u>	<u>Position</u>
Josh Anderson	Debate Team/High School

Members voting—Dillard, “aye”; Whitaker, “aye”; Scroggins, “aye”; McKechan, “aye”; Jeff Parker, “aye”; and John Parker, “aye”; motion carried. Absent Member Burnett.

9. **CERTIFIED AND CLASSIFIED SUBSTITUTES** (98b) Motion by Member Jeff Parker, seconded by Member John Parker, upon the recommendation of the administration, to approve the following individuals as certified and classified substitutes for the 2009-2010 school year:

<u>CERTIFIED</u>	<u>CLASSIFIED</u>
Nicole Moseley	Melissa Williams
	Linda Knogl

Members voting—Whitaker, “aye”; Scroggins, “aye”; McKechan, “aye”; Jeff Parker, “aye”; John Parker, “aye”; and Dillard, “aye”; motion carried. Absent Member Burnett.

10. **SECONDARY CAFETERIA AIDE** (98b) Motion by Member Jeff Parker, seconded by Member John Parker, upon the recommendation of the administration, to approve Rene Brantley as a Secondary Cafeteria Aide at Coolidge Middle School effective for the remainder of the 2009-2010 school year. Members voting—Scroggins, “aye”; McKechan, “aye”; Jeff Parker, “aye”; John Parker, “aye”; Dillard, “aye”; and Whitaker, “aye”; motion carried. Absent Member Burnett.

11. **EMPLOYMENT OF CLASSIFIED STAFF/PERMANENT SUBSTITUTE CUSTODIAN** (98c-e) This item was held for discussion in executive session.

12. **2009-2010 INCREASE FOR OT/PT AND OTA/PTA STAFF** (98f) Motion by Member Dillard, seconded by Member McKechan, upon the recommendation of the administration, to approve 2% increases and adding an additional Step 8 with the 2% increase on their respective salary schedules for the OT/PT and OTA/PTA staff for the 2009-2010 school year. Members voting—Jeff Parker, “aye”; John Parker, “aye”; Dillard, “aye”; Whitaker, “aye”; Scroggins, “aye”; and McKechan, “aye”; motion carried. Absent Member Burnett.

13. **2009-2010 INCREASE FOR TECH STAFF** (98f) It was recommended that Jason Vaughn be moved from Category 2/Step 3 to Category 5/Step 3 as a result of receiving his Bachelor's Degree. Motion by Member McKechan, seconded by Member Scroggins, upon the recommendation of the administration, to approve step increases and adding an additional Step 15 with the 2% increase on their respective salary schedules for the tech staff for the 2009-2010 school year and move Jason Vaughn from Category 2/Step 3 to Category 5/Step 3. Members voting—John Parker, "aye"; Dillard, "aye"; Whitaker, "aye"; Scroggins, "aye"; McKechan, "aye"; and Jeff Parker, "aye"; motion carried. Absent Member Burnett.
14. **2009-2010 INCREASES FOR ADMINISTRATIVE STAFF** (98g) Superintendent Briggs asked that this item be held until the November 10th meeting.
15. **DISCIPLINARY ACTION/EMPLOYEE** (98g) This item was held for discussion in executive session.
16. **GRANITE CITY FEDERATION OF SECRETARIAL EMPLOYEES AFT LOCAL 4956 CONTRACT** (99) Motion by Member Scroggins, seconded by Member Jeff Parker, upon the recommendation of the administration, to ratify the Tentative Agreement with the Granite City Federation of Secretarial Employees AFT Local 4956 for 2009-2010 as presented. Members voting—Scroggins, "aye"; McKechan, "aye"; Jeff Parker, "aye"; John Parker, "aye"; Dillard, "aye"; and Whitaker, "aye"; motion carried. Absent Member Burnett.
17. **POLICY REFERENCE EDUCATION SERVICES** (99) Motion by Member McKechan, seconded by Member Scroggins, to approve a one-year renewal of the IASB Policy Reference Education Subscription Service as outlined on 99 at a yearly cost of \$625.00. Members voting—McKechan, "aye"; Jeff Parker, "aye"; John Parker, "aye"; Dillard, "aye"; Whitaker, "aye"; and Scroggins, "aye"; motion carried. Absent Member Burnett.
18. **AUTHORIZATION TO BID SCHOOL BUS TRANSPORTATION SERVICES FOR THE 2010-2011 SCHOOL YEAR** (99 & a) Motion by Member McKechan, seconded by Member Jeff Parker, to authorize the administration to advertise for competitive bids for bus transportation services for the 2010-2011 school year based on the formal request from the Illinois Central School Bus Company on 99 & a. Members voting—Jeff Parker, "aye"; John Parker, "aye"; Dillard, "aye"; Whitaker, "aye"; Scroggins, "aye"; and McKechan, "aye"; motion carried. Absent Member Burnett.
19. **APPROVAL OF AUDITS 2008-09** (100) Member McKechan stated that although he had no problem with the audit itself, he did have several questions regarding recommendations on personnel that he wanted to discuss in executive session. Motion by Member Jeff Parker, seconded by Member Scroggins, to accept the Granite City School District #9 and Special Education Region I audits for the 2008-09 school year. Members voting—John Parker, "aye"; Dillard, "aye"; Whitaker, "aye"; Scroggins, "aye"; McKechan, "aye"; and Jeff Parker, "aye"; motion carried. Absent Member Burnett.

20. **ENGAGEMENT LETTER WITH CHAPMAN AND CUTLER LLP TO SERVE AS BOND COUNSEL FOR THE PROPOSED GENERAL OBLIGATION REFUNDING BONDS, SERIES 2009, OF THE DISTRICT** (100) Motion by Member Jeff Parker, seconded by Member Scroggins, to approve the engagement of Chapman and Cutler LLP to serve as Bond Counsel for the proposed General Obligation Refunding Bonds, Series 2009, of the district. Members voting—Dillard, “aye”; Whitaker, “aye”; Scroggins, “aye”; McKechan, “aye”; Jeff Parker, “aye”; and John Parker, “aye”; motion carried. Absent Member Burnett.
21. **RESOLUTION PROVIDING FOR THE ISSUANCE OF \$6,250,000 GENERAL OBLIGATION REFUNDING BONDS, SERIES 2009, FOR THE PURPOSE OF REFUNDING CERTAIN OUTSTANDING BONDS OF THE DISTRICT** (101) Motion by Member Jeff Parker, seconded by Member Whitaker, to adopt the resolution providing for the issuance of \$6,250,000 General Obligation Refunding Bonds, Series 2009, for the purpose of refunding certain outstanding bonds of the district. Members voting—Scroggins, “aye”; McKechan, “aye”; Jeff Parker, “aye”; John Parker, “aye”; Dillard, “aye”; and Whitaker, “aye”; motion carried. Absent Member Burnett.
22. **READ 180 PROPOSAL** (101) Motion by Member McKechan, seconded by Member Scroggins, to approve the purchase of the Enterprise Edition of the Scholastic READ 180 premium plan, which includes upgrades/release and on-site/phone/email/web support for all seven elementary buildings as outlined on 101 at a total cost of \$20,650 (\$2,950 per building), which will be funded using the FY2010 Title I American Recovery and Reinvestment Act funds. Members voting—Scroggins, “aye”; McKechan, “aye”; Jeff Parker, “aye”; John Parker, “aye”; Dillard, “aye”; and Whitaker, “aye”; motion carried. Absent Member Burnett.
23. **CHARACTERPLUS MEMBERSHIP** (102) Motion by Member Dillard, seconded by Member McKechan, to approve the membership in the Character*Plus* program for the 2010 calendar year as outlined on 102 at a cost of \$4,340 per year. Members voting—McKechan, “aye”; Jeff Parker, “aye”; John Parker, “aye”; Dillard, “aye”; Scroggins, “aye”; and Whitaker, “aye”; motion carried. Absent Member Burnett.
24. **“ARE YOU SMARTER THAN A GRANITE CITY FIFTH GRADER”** (103) Motion by Member John Parker, seconded by Member Jeff Parker, to approve the request from the Chamber of Commerce of Southwestern Madison County for use of Granite City High School’s Performing Arts Center in March 2010 to host a community program on “Are You Smarter Than a Granite City Fifth Grader” and to grant permission to elementary and secondary students to participate in this event as outlined on 103. Members voting—Jeff Parker, “aye”; John Parker, “aye”; Dillard, “aye”; Scroggins, “aye”; Whitaker, “aye”; and McKechan, “aye”; motion carried. Absent Member Burnett.
25. **COMPANION STATEMENTS FOR SCHOOL REPORT CARDS** (104) Motion by Member Jeff Parker, seconded by Member Scroggins, to authorize the administration to share companion statements for the School Report Cards for the 2008-09 school year with the appropriate parties as outlined on 104. Members voting—John Parker, “aye”; Dillard, “aye”; Scroggins, “aye”; Whitaker, “aye”; McKechan, “aye”; and Jeff Parker, “aye”; motion carried. Absent Member Burnett.

26. **DISTRICT'S ANNUAL REVIEW OF SAFETY PLANS, PROTOCOLS, PROCEDURES, AND SCHOOL SAFETY REPORTS** (104) Motion by Member Jeff Parker, seconded by Member John Parker, to approve the district's Annual Review of Safety Plans, Protocols, Procedures, and School Safety Drills Report as outlined on 104. Members voting—Dillard, "aye"; Scroggins, "aye"; Whitaker, "aye"; McKechan, "aye"; Jeff Parker, "aye"; and John Parker, "aye"; motion carried. Absent Member Burnett.

27. **REPORTS AND OTHER COMMUNICATIONS**

Committee Reports – There were no committee reports.

Freedom of Information Act Report (105) It was reported that there were no requests for information under the Freedom of Information Act during the period October 9 to October 22, 2009.

28. **EXECUTIVE SESSION** – Attorney Tom Schooley asked Member McKechan to clarify the questions he had regarding the recommendations on personnel contained in the Schowalter & Jabouri audits dated June 30, 2009 that he had mentioned earlier in the meeting. Member McKechan stated that his first question was with regard to the Title I/Title II Federal Programs on Page 3. He stated that the report indicates that the district did not submit reports within the required time frame for the past two years and, as a result, had lost a significant amount of money. Dr. Dennis Burnett and Superintendent Briggs responded that this matter has been taken care of.

Member McKechan stated that he also had a question with regard to the recommendation on the "Organization of the Finance Department" which calls for the addition of another position in the Finance Department that works exclusively with payroll and, secondly, a recommendation to increase communications with the Technology Department. Dr. Burnett assured Member McKechan that there are no problems with communications between the two departments. He stated that these two recommendations are on-going recommendations made each year by the auditors. Dr. Burnett stated that there are no plans to comply with the recommendation to add an additional payroll person because it would be too costly. He indicated, however, that the Tech Department has been searching for new software for the past four to five years which would replace the current software that has become very much outdated.

Director of Finance, Dr. Dennis Burnett, assured the Board that many of the recommendations have been repeated from previous audits. Superintendent Briggs stated that the recommendations suggested in the audits are very common among all school districts throughout the State of Illinois and are issues not to be too concerned about.

Motion by Member Dillard, seconded by Member Jeff Parker, to go into executive session for the exceptions noted under 5 ILCS 120/2 Open Meetings:

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body;
- Security procedure and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property;

- Collective bargaining matters between the public body and its employees or their representatives; and
- Litigation, when an action against, affecting or on behalf of the particular public body has been filed...is probable or imminent.

Members voting—Scroggins, “aye”; Whitaker, “aye”; McKechan, “aye”; Jeff Parker, “aye”; John Parker, “aye”; and Dillard, “aye”; motion carried. Absent Member Burnett.

The Board was called into executive session at 7:27 p.m.

Executive session closed and the meeting resumed at 8:29 p.m.

Motion by Member Scroggins, seconded by Member John Parker, to close executive session and resume the public meeting. Members voting—all aye; voice vote; motion carried. Absent Member Burnett.

29. **DISCIPLINARY ACTION/EMPLOYEE** – Motion by Member Dillard, seconded by Member Scroggins, to authorize the administration to send a letter of reprimand to the employee named under separate cover. Members voting—Scroggins, “aye”; Whitaker, “aye”; McKechan, “aye”; Jeff Parker, “aye”; John Parker, “aye”; and Dillard, “aye”; motion carried. Absent Member Burnett.
30. **EMPLOYMENT OF CLASSIFIED STAFF/PERMANENT SUBSTITUTE CUSTODIAN (98c-e)** Motion by Member Jeff Parker, seconded by Member John Parker, upon the recommendation of the administration, to employ Stan Sak as a permanent substitute custodian effective for the 2009-2010 school year. Members voting—Scroggins, “aye”; Whitaker, “aye”; McKechan, “aye”; Jeff Parker, “aye”; John Parker, “aye”; and Dillard, “aye”; motion carried. Absent Member Burnett.
31. **EXECUTIVE SESSION MINUTES/OCTOBER 13, 2009 (106)** Motion by Member McKechan, seconded by Member Jeff Parker, to approve the executive session minutes of the regular meeting of the Board of Education held on October 13, 2009 as presented. Members voting—Scroggins, “aye”; Whitaker, “aye”; McKechan, “aye”; Jeff Parker, “aye”; John Parker, “aye”; and Dillard, “aye”; motion carried. Absent Member Burnett.
32. **SETTING THE AGENDA FOR THE NOVEMBER 10, 2009 MEETING** – There were no items.
33. **ADJOURNMENT** – Motion by Member Dillard, seconded by Member John Parker, to adjourn the meeting at 8:32 p.m. Members voting—all aye; voice vote; motion carried. Absent Member Burnett.

President

Secretary