

GRANITE CITY SCHOOL DISTRICT #9

KDG – 12TH GRADE

2009-2010 REGISTRATION

ALL STUDENTS (including Special Education students) **MUST COMPLETE REGISTRATION IN ORDER TO START SCHOOL ON AUGUST 13TH.**

ELEMENTARY SCHOOL SCHEDULE:

July 28 1 - 4 and 5 - 8 PM All Elementary Buildings, Students last name A - L
July 29 1 - 4 and 5 - 8 PM All Elementary Buildings, Students last name M - Z
July 30 8 AM – 3 PM All Elementary Buildings (any student)

Elementary Offices will be open August 4 - 7, 2009, from 8 AM – 3 PM.

MIDDLE SCHOOL SCHEDULE – COOLIDGE AND GRIGSBY:

July 28 1 - 4 PM (6th Grade); 5 – 8 PM (7th Grade)
July 29 1 - 4 PM (8th Grade); 5 – 8 PM (6th, 7th, 8th Grade)
July 30 8 AM – 3 PM Coolidge and Grigsby (All Grades)

Middle School Offices will be open Aug. 4 – 7, 2009 from 8 AM – 3 PM.

HIGH SCHOOL SCHEDULE:

July 28 1 – 4 PM - seniors; 5 – 8 PM – juniors
July 29 1 – 4 PM - sophomores; 5 - 8 PM - freshmen and sophomores
July 30 8 – 11 AM - freshmen; 12 – 3 PM – Open to all 9th – 12th Students

Schedules, emergency cards, parking stickers, lockers, instructional fees and proof of residency can be completed and obtained on July 28 - 30.

NOTE: Parents of GCHS students may stop by the GCHS office, Monday – Friday, during the summer months to show proof of residency, complete emergency cards and pay fees. GCHS offices are open during the summer from 7:00 AM – 3:00 PM.

Parents of Elementary and Middle School students may register students early in July. Parents will need to show proof of residency, complete emergency cards and pay fees at GCHS July 2, 9, 16, and 23 between 8 AM and 3:30 PM in the Media Center. Teacher assignments will not be available at that time.

ENROLLMENT PROCEDURES---

ALL Granite City families must register each year prior to the start of school. Why?? – To submit current information regarding residency, update emergency and health information for each child, complete program applications, assist with scheduling of classes/staff, and make payment for instructional materials.

STUDENTS WILL BE ASSIGNED A TEACHER/CLASSROOM OR RECEIVE THEIR SCHEDULE ONLY AFTER THE REGISTRATION HAS BEEN COMPLETED.

(ADDITIONAL INFORMATION ON THE BACK)

- Kindergarten families who registered in May 2009 do not have to register again. They will receive a letter with classroom assignment and information about Kindergarten orientation in late July 2009.
- **CUSTODIAL PARENT OR LEGAL GUARDIAN MUST BRING THE FOLLOWING TO COMPLETE THE REGISTRATION:** (Lunch application, emergency card, health form mailed in June to all current students.)
 1. Two Proof of Residency Documents – tax bill, utility bill (power, water, sewer), trash, land based phone, mortgage statement, occupancy permit, or lease. **Each document must be current – no older than three months.**
 2. Verification Identification – IL Driver’s License, state ID card, voter’s registration card, hunting/fishing license or Public Aid Card. **Documents must show current address.**
 3. Instructional Fees (\$25 for school year). Payment methods – cash, check, money order.
 4. Certified Birth Certificate (unless copy is already on file with school).
 5. Completed lunch application, if applicable.
 6. All residency affidavits must be notarized. The person who signs the form as legal resident or property owner must show proof of residency (ownership). This document must be completed for individuals living at a residence without residency documentation in their name. This form may be picked up during summer months at the Board of Education Office if needed. **The district reserves the right to verify ownership, residency, and occupancy on all affidavits.**
 7. Completed Emergency Information Card for student. This should include names of individuals authorized to pick up the child in the event of an emergency. Parents are encouraged to provide three individuals who are authorized to pick up the child in their absence.
 8. Completed Student Health Information Form.
 9. Any court documents pertaining to custody of the child. (if applicable)

SCHOOL STARTS AUGUST 13, 2009.

STUDENTS WILL ATTEND FOR A HALF-DAY ON THE FIRST DAY OF SCHOOL.

Elementary	8:30 AM – 11:50 PM (No Meals)
Middle School	9:00 AM – 12:20 AM (No Meals)
High School	8:00 AM – 11:20 AM (No Meals)

REGULAR SCHEDULE STARTS AUGUST 14, 2009.

STUDENTS WILL ATTEND A FULL DAY OF SCHOOL.

Elementary	8:30 AM – 2:45 PM (All Regular Meals)
Middle School	9:00 AM – 3:20 PM (All Regular Meals)
High School	8:00 AM – 3:10 PM (All Regular Meals)