

# NOTIFICATION TO CAFETERIA FIELD TRIP & SACK LUNCH REQUEST FORM



Regardless if sack lunches are needed, teachers please notify the Cafeteria when students go on a field trip. This is to ensure the Cafeteria is aware of less students on campus, and to decrease the number of meals produced on the field trip date. Sack lunch requests must be made two weeks in advance in order to have supplies delivered.

Team or Class \_\_\_\_\_ Contact Teacher \_\_\_\_\_

Date of Field Trip: \_\_\_\_\_ Number of Students going on trip: \_\_\_\_\_

**Please select one:**

\_\_\_\_\_ We will **not** need lunches from the cafeteria.

\_\_\_\_\_ We need \_\_\_\_\_ Sack Lunches prepared.

Indicate #

**Please select one:**

\_\_\_\_\_ We need milk for the students.

\_\_\_\_\_ We do not need milk for the students. We are providing drink.

When requesting sack lunches, you must turn in a roster of all students who are requesting sack lunches two weeks in advance. The roster must include the students' ID numbers.

Paid students will be charged normal price for the lunch. The cafeteria will make the determination of eligibility for free and reduced meals. Reduced price meals are \$.40

Teachers must provide coolers and ice for the milk and sack lunches in order to maintain it at proper serving temperature.

Sack Lunch will consist of:

Cold Sandwich

Whole Grain Chips

Carrot Sticks & Fruit

Special Treat

Milk

**TIME THAT YOU WOULD LIKE THE SACK LUNCHES TO BE READY BY:** \_\_\_\_\_