

EMPLOYMENT APPLICATION

DATE _____

GRANITE CITY COMMUNITY UNIT SCHOOL DISTRICT #9
 3200 Maryville Rd
 Granite City, Illinois 62040
www.gcsd9.net

AN EQUAL OPPORTUNITY EMPLOYER

It is the policy of the Granite City Community Unit School District # 9 to comply with all federal and state employment laws. District 9 is an equal opportunity employer and does not discriminate on the basis of race, age, marital status, color, creed, religion, sex, sexual orientation, national origin, ancestry, citizenship status, arrest record, being a victim of domestic or sexual violence, mental or physical handicap or disability, military status or unfavorable discharge from military service or any other unlawful basis in the hiring, promotion, firing, pay or privileges of employment. **If you require any assistance or accommodation in the application or interview process, please contact the Human Resources Department at 618-451-5800.**

TYPE OF EMPLOYMENT

CERTIFIED

TEACHER <input type="checkbox"/>	COUNSELOR <input type="checkbox"/>
ADMINISTRATOR <input type="checkbox"/>	SPEECH THERAPIST <input type="checkbox"/>
PSYCHOLOGIST <input type="checkbox"/>	THERAPIST:OT/PT <input type="checkbox"/>
NURSE <input type="checkbox"/>	SUB. TEACHER <input type="checkbox"/>
SOCIAL WORKER <input type="checkbox"/>	COACH <input type="checkbox"/>

Email Address: _____

CLASSIFIED

BUILDING AIDE <input type="checkbox"/>	SECRETARY <input type="checkbox"/>
CAFETERIA <input type="checkbox"/>	TEACHER AIDE <input type="checkbox"/>
CUSTODIAN <input type="checkbox"/>	SUBSTITUTE <input type="checkbox"/>
INTERPRETER <input type="checkbox"/>	
MONITOR <input type="checkbox"/>	

Email Address: _____

PRINT OR TYPE ALL INFORMATION

LAST NAME	FIRST NAME	MIDDLE NAME	PAST NAME(S)	TELEPHONE
PRESENT ADDRESS	STREET ADDRESS		CITY	STATE
PERMANENT ADDRESS	STREET ADDRESS		CITY	STATE
	YEAR ATTENDED	DEGREE	MAJOR & MINOR	CERTIFICATE & TYPE
				TOTAL SEM. HRS.
				GRADE PT. AVG.
HIGH SCHOOL				
UNIVERSITY OR COLLEGE				
GRADUATE SCHOOL				

GENERAL INFORMATION

CAN YOU, AFTER BEING HIRED, VERIFY YOUR LEGAL RIGHT TO WORK IN THE UNITED STATES?	EXPLAIN:
HAVE YOU EVER BEEN CONVICTED OF A FELONY OR CRIMINAL MISDEMEANOR? IF SO, PLEASE DESCRIBE. (YOU ARE NOT REQUIRED TO DISCLOSE ANY CONVICTIONS OR ARRESTS FOR WHICH THE RECORDS HAVE BEEN EXPUNGED, IMPOUNDED OR SEALED.)	EXPLAIN:
HAVE YOU BEEN FOUND TO BE A PERPETRATOR OF SEXUAL OR PHYSICAL ABUSE OF ANY MINOR UNDER 18 YEARS OF AGE PURSUANT TO PROCEEDINGS UNDER THE JUVENILE COURT ACT OF 1987? IF SO, PLEASE EXPLAIN.	EXPLAIN:

THREE LETTERS OF REFERENCE REQUIRED:

(OTHER THAN EMPLOYERS, FORMER EMPLOYERS AND RELATIVES) APPLICATIONS ARE INCOMPLETE UNTIL LETTERS ARE ON FILE)

NAME	OCCUPATION/TITLE	ADDRESS	PHONE	YRS. KNOWN
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WORK EXPERIENCE (Begin with most current employment)

NAME OF PRESENT OR LAST EMPLOYER	ADDRESS	PHONE	JOB TITLE	IMMEDIATE SUPERVISOR	
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HOW LONG WERE YOU EMPLOYED BY THIS EMPLOYER?

NAME OF SECOND TO LAST EMPLOYER	ADDRESS	PHONE	JOB TITLE	IMMEDIATE SUPERVISOR	
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HOW LONG WERE YOU EMPLOYED BY THIS EMPLOYER?

NAME OF THIRD TO LAST EMPLOYER	ADDRESS	PHONE	JOB TITLE	IMMEDIATE SUPERVISOR	
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HOW LONG WERE YOU EMPLOYED BY THIS EMPLOYER?

NAME OF FOURTH TO LAST EMPLOYER	ADDRESS	PHONE	JOB TITLE	IMMEDIATE SUPERVISOR	
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HOW LONG WERE YOU EMPLOYED BY THIS EMPLOYER?

LIST ANY ADDITIONAL WORK EXPERIENCE ON AN ATTACHED SHEET

GENERAL INFORMATION

WHY DO YOU WISH TO LEAVE YOUR PRESENT POSITION?	
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WERE YOU EMPLOYED DURING YOUR UNDER GRAD. YRS.? WHERE?	
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LIST ANY AWARDS EARNED IN COLLEGE.	
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LIST MEMBERSHIP IN PROFESSIONAL ORGANIZATIONS	
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LIST WORK OR VOLUNTEER EXP. WITH SCHOOL AGE CHILDREN.	
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HAVE YOU TAKEN ANY COURSES IN COMPUTERS.	
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CERTIFIED APPLICANTS COMPLETE THIS BOX

POSITION(S) DESIRED	TOTAL YRS. ELEM. TEACHER	TOTAL YRS. MIDDLE SCHOOL TEACHER	TOTAL YRS. H.S. TEACHER
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LIST SUBJECTS OR GRADES TAUGHT AND NUMBER OF YEARS EXPERIENCE IN EACH AREA.	
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CHECK EXTRA-CURRICULAR ACTIVITIES YOU ARE INTERESTED IN DIRECTING. DEBATE _____ TENNIS _____ STUDENT COUNCIL _____ SCHOOL PLAYS _____ GOLF _____	SOCCER _____ BAND _____ FOOTBALL _____ SPONSOR CLUB: _____ BASEBALL _____	WRESTLING _____ CHEERLEADING _____ BASKETBALL _____ SOFTBALL _____ TRACK _____	VOLLEYBALL _____	LIST EXTRA-CURRICULAR ACTIVITIES YOU HAVE DIRECTED
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INFORMATION YOU WISH TO SHARE WITH THE INTERVIEW COMMITTEE:

I certify that the foregoing statements are true and complete. I authorize Community Unit School District #9 to investigate all statements made in this application. In the event that I become a finalist for a position, I authorize the District to contact my present employer and any other references they deem necessary. I understand that an official transcript of credit hours and placement credentials must be received by the District to complete this application and that only complete applications will be considered in the employment process. I further understand that any misrepresentations made in completing this application are grounds for dismissal. It is further understood that if I am employed I must pass a physical examination and tuberculosis test. I understand that in order to remain an active candidate I must renew this application annually. Failure to provide requested employment or employer history which is material to the applicant's qualifications for employment or the provision of statements which the applicant does not believe to be true may be a Class A misdemeanor.

SIGNATURE _____ **DATE** _____